

# JOBACTIVE



## AGE GROUP 15 AND ABOVE | FEDERAL FUNDING

jobactive is the Australian Government's way to get more Australians into work. It connects job seekers with employers and is delivered by a network of jobactive providers.

### ELIGIBILITY

Job seekers who receive income support payments, such as Newstart Allowance, Youth Allowance (other), or Parenting Payment, and have mutual obligation requirements will generally receive the full range of jobactive services.

Some people can also get help under jobactive as a volunteer job seeker and the type of support they receive will depend on their circumstances. Job seekers may be eligible to volunteer for jobactive services if they:

- are not on income support, or
- are on income support and have no mutual obligation requirements
- are not working or studying full time
- have the right to work in Australia

### COMMITMENT REQUIRED

To ensure job seekers remain active and engaged while looking for work, they may need to meet certain requirements to keep receiving income support. These are called mutual obligation requirements. →

### COMMITMENT CONT'

**If a job seeker has mutual obligation requirements, they will generally need to:**

- enter into a Job Plan that will outline what they will do to become more job ready and satisfy their mutual obligation requirements
- look for up to 20 jobs each month, with jobactive providers able to tailor this requirement to a job seeker's individual circumstances and local labour market conditions
- complete Work for the Dole or another suitable activity (such as part-time work, part-time study in an eligible course, participation in accredited language, literacy and numeracy training or voluntary work) for six months each year

A job seeker's mutual obligation requirements vary according to their age and other personal circumstances.

Further information is available at:  
**[www.jobactive.gov.au](http://www.jobactive.gov.au)**

See overleaf for Services Offered. →

### SERVICE PROVIDERS:

For jobactive providers in the Highlands region, please see overleaf.



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106 – 110 Lydiard Street South, Ballarat  
PO Box 583, Ballarat VIC 3350  
[www.highlandslenn.org](http://www.highlandslenn.org)

[Accurate as of 15 May 2017]

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## SERVICES OFFERED

**Employers** can get help from jobactive providers to source and recruit employees who meet their business needs.

**Job seekers** can get help from a jobactive provider to find and keep a job.

jobactive providers have a strong understanding of local labour markets. They know where the jobs are, what to do to help job seekers get ready for work and how to match job seekers to employer needs.

Services for job seekers from jobactive providers include:

- help to look for work, write a resume and prepare for interviews
- referrals to jobs in the local area and help to relocate for work if they are interested →

- help to become job ready, including targeted training that is suited to the skills that local employers need
- individualised case management so they are ready to take up and keep a job
- support to complete **Work for the Dole**, or other eligible activities, that provide work like experiences, help to learn new skills and improve the job seeker's chances to find a job
- access to the **National Work Experience Programme** which aims to build confidence and real life work experience of job seekers and prepare them to meet expectations of employers by undertaking volunteer work experience with for-profit, not-for-profit and Government organisations for up to 25 hours per week for a maximum of four weeks per placement

## SERVICE PROVIDERS:

### Centacare Employment

4-6 Peel St Ballarat VIC 3350  
P: 03 5337 8999 | 1300 562 749  
E: ballarat@centcareemployment.org.au



### PeoplePlus

40 Camp St Ballarat VIC 3350  
P: 03 5333 6100 | 1800 773 338  
www.peopleplusaustralia.com.au



### St Laurence Community Services

118 -120 Armstrong St Sth Ballarat VIC 3350  
P: 03 5273 2260 | 1800 755 627  
E: jobactive.ballarat@stlaurence.org.au



### Western District Employment Access

219 Mair St Ballarat VIC 3350  
P: 03 5331 6566 | F: 03 53316157  
E: ballarat@wdea.org.au



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